How to Create a Legend

Legends are necessary when you are creating customized maps to show spreading rates, crop plans, etc. The white space provided near the top of the map is the best place for your custom legend.

1. Make a square to match each of the colors you have chosen for your fields. Choose the Geo-Rectangle tool for this.

2. Make a small rectangle in the white space.

3. Right click on the rectangle to change it’s properties to be the same as those you chose for your field colors.

4. Add text next to the box you just created using either the Typewriter Tool or the Text Box Tool. For help doing this, see the “How to Add Text to your Map” document for assistance.

5. Repeat this process for all additional legend items you need to add.